

Instructions for Filling Out Patrol Campout Check List  
(2/20/2008 draft)

“Campout Event” write in type of outing (winter camp, canoe trip etc)

“Patrol Leader” Name of patrol leader if patrol outing

“Menu prepared by” write names of people filling out planning sheet

“Date Menu filled out”

“Food items obtained by” Who is going shopping for items

“Pots/pans/etc packed by” Who will be checking out and packing equipment to prepare and serve .

If this is a patrol cooking item you are responsible for packing up items such as bowls, plates, cubs, and other utensils.

All items to be checked out should be listed on the “Equipment checkout form” and left with the troop quartermaster so items can be check back in when returned.

Next to “Meal” list which meal of the day it is

Next to “Day” Which day of week or date meal is to be prepared for

Next to “Time” Time of day meal to be served

Next to “Number eating” list how many are eating at the meal

Under “prepped” if something to prepared at home before the outing. Examples: brown ground beef at home, freeze, and bring to outing, make sloppy joes, freeze and bring to outing

Under “Menu Items”...write in complete menu for each meal ex. Sloppy joes etc.

-don't forget drinks, butter etc

Under “Need to be obtained” List all items that must be obtained for the menu... Include all ingredients. Write down the amounts needed to be obtained.

Under “Needs prep, cook, serve” List all possible items needed to prepare the menu. Example... Griddle, Large Pot, ladle, spatula, grill/charcoal, drink pitchers etc

Give a copy of the list to the quartermaster to get food preparation items out (unless patrol member is doing this job)